



Archdiocese
of Toronto

Employment Opportunity

LAY PASTORAL ASSOCIATE – FAMILY LIFE

Our Lady of Sorrows Parish

3055 Bloor St W Etobicoke, ON M8X 1C6

Full time (35 hours per week)

Overview:

Our Lady of Sorrows Parish is seeking a full time Lay Pastoral Associate – Family Life to support existing groups, activities and events, and create new ones in order to provide a holistic approach to family ministry, addressing spiritual, educational and community-building realities that nourish parents, couples and children to be Catholic missionary disciples of Jesus Christ.

Responsibilities:

- Provide opportunities for families to encounter Christ, deepen their faith and engage in parish life through prayer, formation, service and fellowship.
- Offer programs, activities and resources that strengthen marriages or assist parents in raising their children in the faith (e.g. marriage enrichment, parenting courses, intergenerational events, Marriage Sunday events).
- Introduce and coordinate programs for children (e.g. Catechesis of the Good Shepherd, Early Catholic Family Life).
- Visit the parish schools and assist with school Masses.
- Collaborate with other parish ministries such as liturgy of the Word with children, religious education, and sacramental preparation, especially in relation to parent engagement in their role as primary educators of their children in the faith.
- Ensure that parish hospitality is extended to families, especially those with small children, special needs, and single parents.
- Develop in due time and coordinate a parish-based marriage preparation program.
- Develop in due time and coordinate a parish-based bereavement program.
- Establish and maintain relationships with the Office of Formation for Discipleship, Office of Catholic Youth, Catholic agencies, lay movements or other similar organizations that provide complementary programs and services in support of family life, and refer families as needed.
- Attend pastoral council meetings, staff meetings and zone meetings, as appropriate.

General Requirements:

- Practicing Catholic in good standing, with a passion for evangelization and missionary discipleship.
- Bachelor's degree in theology, pastoral ministry, religious education, marriage and family counselling and/or comparable fields.
- Minimum of two years demonstrated practical experience in parish-based ministry related to marriage, family life and parish life.
- Skilled at facilitating participation, co-responsibility, and collaboration.

- Strong organizational skills, including time management, planning and budgeting.
- Community building skills that include strong interpersonal and communication skills.
- Ability to develop, implement and evaluate new faith-based programs relevant to the needs of families.
- Proficient with Microsoft Office and social media.
- Able to work independently and as part of the team.
- Able to recruit, train and manage volunteers.
- Able to travel, as needed, in the course of the position.
- A criminal background check will be required of the successful applicant.

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format to: **Fr. Christopher Cauchi** at **ccauchi@archtoronto.org**. Deadline for receipt of applications is **June 21, 2023**. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.